

# Sponsorship and Scholarship Guidelines

**THANK YOU** for your interest in providing a Design Camp Sponsorship or Scholarship! We have outlined our policies on how Sponsorships and Scholarships work, to guide you in deciding what is best for you and/or your organization. Please contact us at [designlab\\_k12@ncsu.edu](mailto:designlab_k12@ncsu.edu) if you have any questions, need assistance, or would like to move forward with establishing a sponsorship or scholarship.

To review current Design Camp information, dates, and cost, [please visit our Design Camp website](#).

## Design Camp Sponsorships vs. Scholarships: What is the difference?

**SCHOLARSHIPS** are defined as one-time or recurring donations or endowments to the Design Lab that will be used to support financial assistance scholarships for Design Camp applicants in need. Scholarships may be named in honor of the donor, and the recipients will be selected by the Design Lab Financial Assistance Committee. Scholarship donations are tax-deductible and may be provided by private individuals or organizations. **Scholarships may be established at any time. Scholarships established prior to February 1 will be offered the summer of the same year. To establish a scholarship, please contact us at [designlab\\_k12@ncsu.edu](mailto:designlab_k12@ncsu.edu).**

**SPONSORSHIPS** are Design Camp fees pre-paid by a sponsoring organization (hereafter referred to as 'Sponsor'), designated for a specific camper(s) to be selected by the Sponsor. Sponsors are responsible for guiding and supporting their selected campers in all aspects of registering and attending Design Camp. Each participating organization may sponsor up to 8 students per year. Sponsoring organizations must be established as a non-profit or educational organization serving underserved, underrepresented and/or rural students. Sponsorships are NOT tax-deductible.

### Guidelines for establishing a sponsorship:

- 1) Sponsorships must be established each year between November 1 and March 1 for students to attend camp the following summer.** Organizations wishing to provide sponsorships should send an email with their request, including number of spots and camp dates to be reserved, to [designlab\\_k12@ncsu.edu](mailto:designlab_k12@ncsu.edu). Design Lab staff will review the request and follow up in an email to confirm whether or not spots can be held. An invoice for the requested camp spots will be attached. **Full payment for each sponsored camper is due within 30 days of confirmation.** If payment is not received in 30 days, spots will not continue to be held.
- 2) Sponsors must provide the names of the students your organization is sponsoring, their parents names and contact information** to our Design Lab program associate ([designlab\\_k12@ncsu.edu](mailto:designlab_k12@ncsu.edu)) no later than **March 16**.
- 3) Sponsors must coordinate with their sponsored students' parents or guardians to have them complete the Design Camp application and Registration Forms online no later than April 8, 2022.** If a camper's registration is not completed by this date, his or her sponsored Design Camp spot will be opened to someone on the waitlist and fees paid will go to the Design Lab financial assistance scholarship fund.

### PLEASE NOTE:

Design Camp has a high demand for a limited number spots in camps each summer. Sponsors are responsible for selecting participants that have the motivation, support, and maturity needed to participate in Design Camp, and are well informed about the program before they are selected.

Sponsorships are established for the upcoming summer, and sponsors must make a request each year to do so. The Design Lab reserves the right to deny requests as it deems necessary. Issues such as missing deadlines, cancelling registrations, camper no-shows, repeated behavioral or conduct issues, and any falsification of information, may result in an organization's request to become a sponsor to be declined in the future.

Payments for sponsored Design Camp spots are non-refundable. Funds covering any sponsored campers that have to cancel will go to support the Financial Assistance fund for Design Lab students in need. Should the Design Camp have to be cancelled by the Design Lab for any reason, this agreement will become void and the sponsor may request a full refund or reassign its contribution to support another Design Lab program.

**Questions? Ready to get started?** Email us at [designlab\\_k12@ncsu.edu](mailto:designlab_k12@ncsu.edu). We look forward to working with you!