

NC STATE Design

Public Interest Design Graduate Certificate Application Part 1

Instructions: Complete this form and submit by email to Certificate Coordinator at bbell@ncsu.edu. Please use subject line: PID Certificate Application

Applicant Name _____ Student ID _____

NCSU Degree Program or Other (if Other, transcript and resume required): _____

Date of Application: ____/____/____ Anticipated NCSU Graduation Date: ____/____

Contact email: _____ Unity ID: _____

Complete the following table with eligible courses taken and course proposed to be taken. Note: Courses may not be double counted for credit in two certificate programs. (Eligible courses are listed in handout at: https://design.ncsu.edu/wordpress/wp-content/uploads/2017/08/Public-Interest-Design-Certificate-Handout_2017.pdf)

Courses Taken

All studios and/or seminars taken towards achieving learning objectives	Completion Date (Semester/Year)	Approval by Certificate Coordinator (Date)
e.g. ARC 563 Public Interest Design Seminar: Case Studies & Current Issues	Spring semester 2022	

Proposed Courses

All studios and/or seminars to be taken towards achieving the learning objectives	Projected Completion Date (Semester/Year)	Approval by Certificate Coordinator (Date)
e.g. ID 582 Human Centered Design	Fall semester 2022	

Signature of Applicant: _____ **Date:** _____

Signature of Certificate Coordinator: _____ **Date:** _____

NOTES:

After submission of Application Part I, approval is required by the Certificate Coordinator.

Application Part 2, the Graduate Student Certificate Plan Data Entry, will be submitted by Certificate Coordinator directly to the Graduate School for final approval.

The graduate administrative handbook that explains GCERT rules can be found here: <https://projects.ncsu.edu/grad/handbook/sections/3.14-graduate-certificate-programs.html#C> .

Academic Requirements for Participants

Certificate students are expected to complete a total of 15 hours of coursework. Participants not in the College of Design would pursue Option 3 which does not include design studios. Additionally, it is possible to earn this certificate as a post-baccalaureate, non-degree seeking student.

Upon completion of Part I application, a Learning Objective Course Plan will be provided by certificate coordinator which must be completed and approved.

There are three methods of fulfilling this requirement. See PDF instructions at: [www. https://design.ncsu.edu/wordpress/wp-content/uploads/2017/08/Public-Interest-Design-Certificate-Handout_2017.pdf](http://www.https://design.ncsu.edu/wordpress/wp-content/uploads/2017/08/Public-Interest-Design-Certificate-Handout_2017.pdf)

Certificate must be completed within a four year time frame from the date of first class that is being used for credits. This pertains to both degree students and non-degree students.

For non-degree applicants, up to nine hours of coursework taken in a previous degree may be used in a certificate (with pre-approval of Certificate Coordinator and to the extent allowed under double-counting rules in graduate administrative handbook), provided that there is no break between degree and the certificate application. If there is a great between enrollment and certificate application, only six credits may be applied (with pre-approval of Certificate Coordinator).

Application Process

Students must apply on line to participate in the certificate program. The PID Certificate application process is a separate process from application to admission for NCSU departments. To qualify for admission to the Certificate in Public Interest Design, students must meet one of the 4 following criteria:

- Be a degree student in good standing in a NC State University graduate program. Students must have at the time of application a GPAS of 3.00 in their professional degree program.
- Have completed, a professional program in architecture, landscape architecture, industrial design, graphic design or urban planning.
- Be a graduate of an accredited four year college or university, and have a GPA of at least 3.0 on a 4.0 scale in their last 60 credit hours of undergraduate study.
- Have a Master's degree.

Students must apply to graduate from the certificate at the same time or prior to the time that they apply to graduate from their degree program.

Each student must complete the required coursework in the course options at time of application for admission for the PID Certificate.

Practicing professionals, members of the public, and graduate students enrolled in other NCSU departments may also apply for admission.

Certificate Completion

To receive a PID Graduate Certificate, all three of the following criteria must be met:

1. A student must complete 15 hours of coursework in an approved selection of courses identified above.
2. A student must have a minimum 3.00 cumulative grade point average (GPA) on all certificate course work. The minimum grade to receive certificate credit can be no lower than a grade of B-. GCP students who take letter-graded 400-, 500- and 700-level courses do not have the option of taking the courses for "credit only" if they intend for the course to be part of their GCP.
3. As evidence that learning outcomes are met, each student must document clearly and concisely all items of evidence described in the following table. Creating, documenting and collecting these items are the full responsibility of the student. Each student must create and maintain a digital file in the designated PID Certificate storage with these items in order to complete the certificate requirements. Items must be put into folder within two weeks after the last day of classes of the semester of each completed course.

Additionally, PID Certificate requirements must be completed within four calendar years, beginning with the date the student commences courses applicable to the GCP. A student may obtain more than one certificate. Each certificate must have at least nine credit hours that are unique to it.

Note: Academic success in a certificate program might have a strong bearing on admission to a degree program, but completion of a certificate program in no way guarantees entry into a graduate degree program, which is done through a separate application process.

Graduate Student Certificate Plan Data Entry

Student ID _____	Student Name _____
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Student Program Related Information	
Admit Term _____	(Enter semester and year)
Academic Load _____ (for Graduate School office use only) LTHalftime _____	
Academic Program _____ (for Graduate School office use only in the case of NDS students) GCERT	
Expected Graduation Term (if known) _____	(Optional field – enter semester and year)

Student Plan & Sub-plan Related Information (choose code/description from drop-down lists below)
Academic Plan _____
<p>Academic Sub Plan (dynamically populates if a Distance Education sub plan exists for the plan chosen above) * Please change the option below to a dash if you do not wish to choose a Distance Education subplan.</p> <p>_____</p>

 Director's Signature

 Date

NOTE: If you are viewing this PDF in a browser and the Sub Plan drop-down above is not dynamically populating, please download it to your computer (right-click, Save or right-click, Save Page As) and open it with Adobe Reader or Adobe Acrobat.