SAMPLE SCHEDULE
summer studios

This is a sample schedule, designed to provide an idea of what daily life at Summer Studios is like. Each group will have a slightly different schedule, and all are subject to change. Students will engage in projects and activities on design thinking throughout the week. During the week, there will be team activities and informative presentations that the whole camp will participate in together. As campers’ learning builds upon itself day by day, it is important that campers not miss any scheduled activities for Summer Studios and come each day ready to experience many aspects of design throughout the week.

*Final Schedule will be emailed prior to program

WHEN         WHAT                                      WHERE

MON
8:30–8:50a    Student Drop-Off and Check-In          Coliseum Deck
9:00–11:30a   Introduction / Start Studio Projects  Brooks
11:30–12:30p  Lunch                                  Dining Hall
12:30–4:30p   Continued Work on Studio Projects     Brooks
4:30–5:00p    Wrap-Up / Dismissal                   Coliseum Deck
5:15–5:30p    Student Pick-Up

TUE
8:30–8:50a    Student Drop-Off                      CD
9:00–11:30a   Introduction / Continued Work on Projects  Brooks
11:30–12:30p  Lunch                                  Dining Hall
12:30–4:30p   Continued Work on Studio Projects     Brooks
4:30–5:00p    Wrap-Up / Dismissal                   CD
5:15–5:30p    Student Pick-Up

WED
8:30–8:50a    Student Drop-Off                      CD
9:00–11:30a   Introduction / Continued Work on Projects  Brooks
11:30–12:30p  Lunch                                  Dining Hall
12:30–4:30p   Continued Work on Studio Projects     Brooks
4:30–5:00p    Wrap-Up / Dismissal                   CD
5:15–5:30p    Student Pick-Up

THU
8:30–8:50a    Student Drop-Off                      CD
9:00–11:30a   Introduction / Continued Work on Projects  Brooks
11:30–12:30p  Lunch                                  Dining Hall
12:30–4:30p   Continued Work on Studio Projects     Brooks
4:30–5:00p    Wrap-Up / Dismissal                   CD
5:15–5:30p    Student Pick-Up

FRI
8:30–8:50a    Student Drop-Off                      CD
9:00–11:30a   Introduction / Continued Work on Projects  Brooks
11:30–12:30p  Lunch                                  Dining Hall
12:30–3:00p   Finish Studio Projects               CD
3:00–4:00p    Review / Wrap-Up                      Brooks
4:00–5:00p    Program Exhibition Set-Up, Evaluations  CD
5:00–6:00p    Program Reception + Exhibition! Parents and Guardians Invited!
name badges
Summer Studios name badges will be issued at check-in. Name badges help us to promote safety while on NC State's campus, and must be worn at all times. Name badges are mandated for minors on NC State’s campus and enable faculty, staff and students to get to know one another. A program schedule will be affixed to their name badges. Students will turn in their name badges to their TAs before being picked up each day.

studio structure
An instructor and two TAs will be working with your studio group throughout the week. The Summer Studios Coordinator will facilitate check-in as well as drop-off and pick-up each day. The TAs and instructor will serve as chaperones for their students on NC State’s Campus for the duration of the studio week.

program participation
The program format requires that all students participate fully during studio instruction, lectures, and all other activities planned for Summer Studios. Use of all electronic equipment (such as cell phones, laptops, ipods, etc.) is not allowed during studio instruction. Please note: Such items are considered valuables, therefore you bring them to the studio at your own risk. Prior exposure to design is not required but the studio is a rigorous program that requires daily attendance, punctuality and mandatory participation. Summer Studios is for the student who is serious about learning more about design.

dress code
Appropriate dress for studio includes comfortable shoes, t-shirts, shorts, and/or jeans that are okay to get dirty as students can become messy while building projects. We suggest bringing light layers of clothing as it can sometimes get chilly in studio. You may wish to bring a sweater or sweatshirt. Short-shorts, sandals and/or flip-flops should not be worn during studio.

daily schedule
Students are required to be dropped off in the designated area between 8:30 and 8:50 a.m. in order for studio activities to start promptly at 9:00 a.m. each morning. Students should be sure to eat breakfast before attending studio each morning. Except for lunch and a brief morning and afternoon break, students will be involved in studio projects until 5:00 p.m. each day. On Friday, the studio will conclude with a reception and exhibition of student work from 5:00 p.m. - 6:00 p.m. Parents are invited!

Design Lab and Summer Studios cannot be responsible for students before 8:30 a.m. Parents need to plan to drop students off promptly between 8:30 and 8:50 a.m. Likewise, Design Lab and Summer Studios staff cannot be responsible for students past 5:30 p.m., parents need to plan to pick up students promptly between 5:15 and 5:30 p.m.

Parents must provide written notice (email or handwritten note) no less than 24 hours in advance if a student absolutely must miss part of studio for any reason. We strongly discourage arriving late to or leaving early from Summer Studios!

meals
Lunch will be provided Monday-Friday during Summer Studio. Students are required to attend lunch with their assigned counselor during the program’s scheduled meal times. We encourage students to bring their own snacks and a refillable water bottle to camp. Please note any dietary restrictions or food allergies on the Medical Release Form. If you have any questions or concerns, contact the Coordinator of Pre-College Programs, Kathleen Collier at kathleen_collier@ncsu.edu.

visitation policy
Due to the Summer Studio format and in the interest of safety, students will not be allowed to receive visitors or leave the program during the day’s scheduled list of activities. No exceptions!
safety
Precautions have been made to provide a safe environment for students, but because of the campus location and size (NC State is the largest university in North Carolina), we urge students to be aware and careful. Since they are minors, students must be supervised and wear their name badges at all times on campus. We must require that when walking, students travel in groups with a TA. TAs need to know where their assigned students are at all times. University Public Safety (uniformed police officers) monitors activity on the campus. **Students who do not comply with safety rules and policies may be expelled from the program without refund.**

discipline statement
Students are required to follow the camp rules, as outlined in the “Code of Conduct” that follows, as well as applicable university policies at all times. Policies can be found at: http://policies.ncsu.edu. Students who violate this policy will be expelled from the program without refund.

tobacco and alcohol
Aside from obvious illegality of underage use of tobacco and alcohol, the university does not permit smoking or the use of alcoholic beverages on campus grounds. Students who break this rule will be faced with immediate expulsion from the program without refund.

participants code of conduct
A parent/guardian and the student are both required to sign the Code of Conduct included in their forms packet and submit it with the other forms. In signing the Code of Conduct, Students and Parents agree that the student will abide by all rules on the contract. You may choose to save a digital copy of this packet, or print an extra, as it is a good idea for parents to be familiar this Code of Conduct, and for students to review it before attending Summer Studio.

use of studio equipment
Safety procedures for equipment and tools will be discussed in each studio. Students are required to use proper safety measures at all times to avoid accidents. All projects may be taken home at the end of the program.

accidents/emergencies
Accidents or emergencies should be reported to a Summer Studio TA or lead staff person immediately. For medical emergencies, students may be covered by accident insurance and may be treated at the University Student Health Service during regular operating hours or Wake Med Accent Urgent Care or Rex Hospital after hours. All Medical Forms must be on file for medical assistance to be provided.

lost and found
Items that are found or left behind will be stored in the Program Director’s office. Any items not claimed by August 1, 2017 will be discarded.